

MINUTES OF THE PARISH COUNCIL MEETING
HELD ON 3rd NOVEMBER 2019 AT 5.00PM HARGRAVE PARISH HALL

In Attendance – Cllr O de Braekeleer - Chair Cllr S Hyden
Cllr M Pilkington Cllr M Roscoe
Cllr S Martin Cllr S Ratledge
Cllr L Sackett

APOLOGIES FOR ABSENCE - Apologies were received from Cllr J Windsor and Cllr R Bird.

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS & DISPENSATION REQUESTS – no declarations of interest were received or dispensations requested

PUBLIC SESSION - no items were raised.

MINUTES

RESOLVED 19/032 that the Chair signs, as a true and correct record, the minutes of the meeting held on 1st September, 2019 proposed by Cllr S Hyden and seconded by Cllr L Sackett.

BUSINESS

Guy Lane Speed Limit – following the consultation undertaken by CWaC, where no objections were received, the clerk reported that CWaC had confirmed that the scheme has gone through to the Contract Delivery Team to look at where they are able to place the signs and then they will get a full understanding of costs. Following this, CWaC will report back to the Parish Council. There is no timescale that CWaC could give on this project.

Defibrillator – It was reported that following the last meeting the Clerk had applied to the British Heart Foundation for a grant towards a defibrillator machine for Huxley, this grant has now been approved, the £600 contribution from the Parish Council had been forwarded and the training pack had been received and the defibrillator should be received shortly and installed. Cllr Martin confirmed that he would install the defibrillator once it was received.

It was also agreed that once the defibrillator had been installed that a sign should be purchased to go in the telephone box window. It should also be reported to the Ambulance Service and on the Hargrave and Huxley website and in the Parish Newsletter.

It was also agreed that the Defibrillator should be included on the asset register together with the defib in Hargrave, and 10% of the cost of a Defibrillator should be put into the budget for maintenance.

Remembrance Sunday – Cllr O De Braekeleer reported that a Poppy Wreath had been purchased on behalf of the Parish Council and sought a volunteer to take it to church on Remembrance Sunday. Cllr Roscoe confirmed he would represent the Parish Council and deliver the wreath.

PLANNING

The Planning Register was accepted and changes to the planning register from last meeting were noted.

The meeting noting receipt of application 19/03747/DIS - it was requested that the clerk confirm where this discharge of conditions related to.

First field on Church Lane past the Vicarage in Hargrave – it was reported that a large amount of work had been undertaken on this field and the Parish Council requested the Clerk to contact CWaC to see if the appropriate planning permissions had been sought.

FINANCIAL ITEMS

Accounts for payment

RESOLVED 19/033 Year to date accounts were received and approved as a true and correct record and signed by Cllr O de Braekeleer.

Payments made/received since last meeting:-

Clerk Pay	Tax Point 7	£214.76
Clerk Pay	Tax Point 8	£214.76
Clerks Expenses		£34.37
Royal British Legion	Poppy Wreath	£22.25
Autela Payroll		£47.08

RESOLVED 19/034 to accept these invoices since the last meeting.

Internet Banking – following discussion by the Parish Council it was agreed that Internet Banking should be explored as long as the Clerk/RFO put the payment onto the system and one Parish Councillor approved the payments. The Clerk undertook to look at the Co-op and Lloyds to see if the Parish Council could be eligible for this type of account.

Financial Regulations Update 2019 - Cllr de Braekeleer and Cllr Windsor reviewed, amend and circulate prior to the meeting the updated Financial Regulations and the Parish Council **RESOLVED 19/035** to adopt the Financial Regulations subject to item 4.3 being amended to the salary budget being reviewed at least annually in September – Proposed by Cllr S Hyden and seconded by Cllr M Pilkington.

Budget 2020-21 – The Parish Council **RESOLVED 19/036** that they would not increase the Precept next year due to the significant reserves they were holding. Therefore, the changes to the budget discussed - the Clerk's Salary increase from April 2020, £200 towards maintenance of the Defibrillators and £500 being put in the budget for the NDP which would need to be reviewed in 2020, would be funded from the Parish Councils reserves.

Cllr Hyden also suggested that a similar agreement be put in place for the three year forecast that unless there were significant changes to the budget, no increase should be sought for the next three years.

Salary Budget – The Salary budget was reviewed for the following financial year and it was **RESOLVED 19/037** that the Salary Budget be increased in-line with the NALC Salary Award's from SC Point 25 to SC Point 26 from 1st April 2020 – Proposed by Cllr O de Braekeleer and seconded by Cllr S Hyden.

Additional items discussed – *drains near Hoofield Lane* concern was raised with regards to the flooding/backing up of drains and could highways take a look – Clerk to report.

Homewatch details – it was confirmed that the Clerk was now in receipt of the Homewatch information and the Parish Council requested that the Clerk check to see if the contact would like his details included on the Hargrave and Huxley Parish Council Website.

NEXT MEETING

Sunday 5th January, 2020 at 5pm in Huxley Village Hall

The meeting closed at 5.55pm

Signed:.....

Dated:.....